



Springwater Farmers' Market – Elmvale: Market Manager

The Elmvale BIA is currently recruiting for the temporary, casual position of **Market Manager**.

Enjoy working outdoors this summer at the Springwater Farmers' Market - Elmvale! The BIA is seeking an interested individual to manage the Springwater Farmers' Market – Elmvale in 2024 from June 13 – August 29.

Position Responsibilities

The usual responsibilities of the position are:

- Set up barricades
- Set up and take down tents & tables for booths
- Set up and take down market signage
- Assist vendors as required
- Complete administrative responsibilities throughout the week leading up to the market
- Assist in promoting the market
- Work on attracting new customers and vendors
- Additional BIA responsibilities to be determined

Hours of Work:

The market operates every Thursday in the Elmvale Community Hall parking lot at 33 Queen Street West from 5:00 pm to 8:00 pm from June 13, 2024, to August 29, 2024. The time commitment for this position will be up to 24 hours a week.

The Market Manager will be asked to work the duration of a market evening to assist during the public hours from 5:00 pm to 8:00 pm. Additional work hours are to be remote.

The successful candidate will report directly to the Chair of the Elmvale BIA and would be expected to start as soon as possible, with the role completing the week following the 2024 market season.

How to Apply:

Apply by email – info@elmvalebja.ca

The position will be posted until a successful candidate is selected.